

## SCHOOL DISTRICT

### SERIES 100

Policy Title: Long-Range Needs Assessment

Code No. 103.00

Long-range needs assessment enables the school district to analyze assessment data, get feedback from the community about its expectation of students and determines how well students are meeting student learning goals. The board will conduct ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation.

In conjunction with the in-depth needs assessment of the school district, the board will authorize the appointment of a committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

The use of newsletters, newspapers and the local web site will be used for dissemination of the students' progress.

It is the responsibility of the superintendent to ensure the school district community is informed of students' progress on state and locally determined indicators. The superintendent will report annually to the board about the means used to keep the community informed.

As a result of the board and committee's work, the board will determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the educational needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Iowa Department of Education.

**NOTE: This is a mandatory policy. Boards should add their local process in the third paragraph. For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 13 #1 – February 15, 2000.**

Legal Reference: Iowa Code §§ 21; 256.7; 280.12,  
281 I.A.C. 12.8(1)(b).

Cross Reference: 101 Educational Philosophy of the School District  
200.03 Responsibilities of the Board of Directors  
208 Board Committees  
208-R(1) Board Committees - Regulation  
602.01 Curriculum Development  
602.02 Curriculum Implementation  
602.03 Curriculum Evaluation  
603.01 Basic Instruction Program  
606.06 Insufficient Classroom Space  
801.01 Buildings & Sites Long Range Planning  
801.02 Buildings & Sites Surveys

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