

BOARD OF DIRECTORS

Series 200

Policy Title: Open Meetings

Code No. 211

A gathering of a majority of board members, either in person or electronically, in which deliberation of an issue within the jurisdiction of the board takes place is a board meeting. A gathering for the purpose of social or ministerial action will not constitute a board when there is no discussion of policy or no intent to avoid the purpose of the open meetings law. Meetings of the board will be conducted in an open meeting unless a closed session is authorized by law or the meeting is exempt from the open meetings law.

Board members who are elected or appointed to office will, within ninety days of election or taking the oath of office, participate in an approved training course on Iowa's open meetings and public records laws. The training will comply with and be approved by the Iowa Public Information Board. After training is complete, the board secretary or their designee shall maintain record of the board members' certification of completion.

Legal Reference: Iowa Code §§ 21., 279.1 .2

Cross Reference:	202.05	Student School Board Representatives
	208	Ad Hoc Committees
	208-E(1)	Ad Hoc Committees - Exhibit
	210.04	Work Sessions
	210.08	Board Meeting Agenda
	210.08-E(1)	Board Meeting Agenda – Example
	210.08-E(2)	Board Meeting Agenda – Example (with closed session)
	212	Closed Sessions
	212.01	Exempt Meetings

Approved: January 11, 2016

Reviewed: September 22, 2025

Revised: September 22, 2025