

## NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

### Series 700

Policy Title School Bus Safety Instruction

Code No. 711.07

The school district will conduct school bus safe riding practices instruction and emergency safety drills at least twice during the school year, once in the fall and once in the spring, for students who utilize school district transportation. Documentation of these safety drills will be maintained by the district for five years and made available upon request.

Each school bus vehicle will have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This will include, but not be limited to, students with disabilities.

Employees are responsible for instructing the proper techniques to be followed during an emergency, as well as safe riding practices. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

**Legal Reference:** Iowa Code §§ 279.8; 321.  
281 I.A.C. 41.412; 43.40

**Cross Reference:** 507.05 Emergency Plans and Drills  
711.10 School Bus Passenger Restraints  
804.02 District Emergency Operations Plans

Adopted: June 10, 2013

Reviewed: February 26, 2025

Revised: February 26, 2025