

NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

Series 700

Policy Title: Free or Reduced Cost Meals Eligibility

Code No. 710.02

Students enrolled and attending school in the school district who meet USDA eligibility guidelines will be provided the school nutrition program services at no cost or at a reduced price. The school district shall make reasonable efforts to prevent the overt identification of, students who are eligible for free or reduced-price meals.

The district shall at least twice annually notify all families of the availability, eligibility criteria and application procedures for free or reduced-price meals in accordance with state and federal law.

It is the responsibility of the Food Service Staff that is in charge of the Free or Reduced priced meals and the building principal to determine the eligibility of students for free or reduced-price school nutrition programs, in accordance with criteria established by state and federal law. If school personnel have knowledge of a student who is in need of free or reduced-price meals, school personnel shall contact the Food Service Staff that is in charge of the Free or Reduced-price meal program.

If a student owes money for five or more meals, the Food Service Staff in charge of the Free or Reduced meal program may contact the student's parent or guardian to provide information regarding the application for free or reduced-price meals. The school is encouraged to provide reimbursable meals to students who request reimbursable meals unless the students' parent or guardian has specifically provided written direction to the school to withhold a meal from the student.

Employees, students and others will be required to pay for meals consumed.

It is the responsibility of the superintendent to develop administrative regulations for implementing this policy.

This is a mandatory policy.

NOTE: There are three places in the policy where the board must identify the positions that will be responsible for determining free or reduced cost meal eligibility for the school nutrition programs. The board should ensure that the positions identified are authorized by applicable law to process information as designated in the National School Lunch program annual application.

Legal Reference: 42 U.S.C. §§ 1751 *et. seq.*
7 C.F.R. Pt. 210 *et. seq.*
Iowa Code ch. 283A
281 I.A.C. 58.

Cross Reference: 710.1 School Food Program
710.01-R(1) School Food Program - School Nutrition Program Civil Rights Complaints Procedure
710.01-E(1) School Food Program - School Nutrition Program Notices of Nondiscrimination
710.01-E(2) School Food Program - Child Nutrition Programs Civil Rights Complaint Form

710.3
710.4

Vending Machines
Meal Charge Policy

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