

## EDUCATION PROGRAM

### Series 600

Policy Title Appropriate Use of Online Learning Platforms

Code No. 604.11

It is important to embrace technology that can foster a creative, interactive learning environment for students, and facilitate employee professional development and collaboration. The use of online platforms to host remote interaction between students and employees and to facilitate learning is encouraged in the district.

While student and employee instruction and communication using virtual and online platforms provides a wide array of learning opportunities, it is imperative that employees and students recognize that the use of such platforms is a privilege. Training related to the use of online learning platforms will be provided to employees and students.

The district shall carefully safeguard the right of students and employees to learn and teach in a respectful environment regardless of the method. All instruction and communication through online learning platforms should be appropriate to the age and ability of the participants. Students and employees should be aware that online platforms may be monitored by the district. Verbal and written communication occurring on these platforms may be recorded and stored by the district in accordance with applicable laws.

Any verbal or written communication on these platforms deemed to be inappropriate will subject the student and/or employee to the same disciplinary measures that would exist if the interaction took place through traditional in-person learning. Students and employees who have concerns about the proper use of these platforms are encouraged to speak with their teachers or building principal. The superintendent will make administrative regulations necessary to enforce this policy.

**Legal Reference:** 20 U.S.C. §1232g; 34 C.F.R. Part 99  
47 U.S.C. §254  
20 U.S.C. §6777  
Iowa Code §§ 715C

**Cross Reference:** 104 Anti-Bullying/Anti-Harassment  
*104-(R)1 Anti-Bullying/Harassment Policy – Investigation Procedures*  
*104-E(1) Anti-Bullying/Harassment Policy - Complaint Form*  
*104-E(2) Anti-Bullying/Harassment Policy - Witness Disclosure Form*  
*104-E(3) Anti-Bullying/Harassment Policy - Disposition of Complaint Form*  
*501.06 Student Transfers In*  
*506.01 Education Records Access*  
*506.1-R(1) Education Records Access - Regulation*  
*506.01-E(1) Education Records Access - Request of Nonparent for Examination or Copies of Education Records*  
*506.01-E(2) Education Records Access - Authorization for Release of Education Records*  
*506.01-E(3) Education Records Access - Request for Hearing on Correction of Education Records*  
*506.01-E(4) Education Records Access - Request for Examination of Education Records*  
*506.01-E(5) Education Records Access - Notification of Transfer of Education Records*  
*506.01-E(6) Education Records Access - Letter to Parent Regarding Receipt of a Subpoena*

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| 506.01-E(7) | <i>Education Records Access - Juvenile Justice Agency Information Sharing Agreement</i> |
| 506.01-E(8) | <i>Education Records Access - Annual Notice</i>   |
| 605.4       | Technology and Instructional Materials  |
| 605.6       | Internet Appropriate Use  |
| 605.06-R(1) | <i>Internet - Appropriate Use – Regulation</i>  |
| 605.06-E(1) | <i>Internet - Appropriate Use - Internet Access Permission Letter to Parents</i>        |
| 605.06-E(2) | <i>Internet - Appropriate Use - Violation Notice</i>                                    |
| 713         | <i>Responsible Technology Use &amp; Social Networking</i>                               |
| 713-R(1)    | <i>Responsible Technology Use &amp; Social Networking - Regulation</i>                  |

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