

## GEORGE-LITTLE ROCK COMMUNITY SCHOOL

### BOARD OF EDUCATION MINUTES

The George-Little Rock Board of Education met for the annual board meeting on Tuesday, November 21, 2023, in the community meeting room in the GLR central office building in George. President Austin Lloyd called the meeting to order at 5:30 pm with the Pledge of Allegiance. Board members present were Austin Lloyd, Andrew Sprock, Andrea Johnson, Jason Fugitt, and Matt Mitchell. Also in attendance were Superintendent Tom Luxford, School Business Official and Board Secretary Cathy Bonestroo, Principal Karie Aeikens, and guests Sydney Bender, Matt Helkenn, Jeffrey Hamblen with AEA, and Valecia West.

A quorum was established. No public comment requests were filed, so no comments received.

A motion to approve the agenda was made by Mitchell, seconded by Fugitt, and carried 5-0.

Senior privilege request was made by class representatives Matt Helkenn and Sydney Bender sharing the requirements for eligibility.

Jeffrey Hamblen with AEA presented the MS targeted status from the school performance profiles noting math and ELA as the focus. AEA will be supporting the administration and leadership team to assist with additional assistance based on index scores from the ISASP scores resulting in the 3-year ESSA (Every Student Succeeds Act) designation. Reviews including data measurements, performance measures, SAMI (self-assessment of MTSS (multi-tiered system of supports) implementation), and overall school operations for an action plan to change instruction to meet the needs of all students with quarterly check-ins for accountability. Discussion was held on the student groups, trending data, growth measures and the comparisons with the state. The past 5 years were reviewed with no waves, but special considerations the past 2 years with some evidence of higher needs. This is an opportunity for improvement with extra work needed with support from the state and AEA.

A motion to approve the GLR board committee structure presented was made by Fugitt, seconded by Johnson, and carried 5-0.

A motion to approve the Schomacker Cleaning Contract for the GLR elementary services requested and bid previously accepted was made by Mitchell, seconded by Johnson, and carried 5-0.

A motion to approve the 2022-2023 financial books was made by Fugitt, seconded by Sprock, and carried 5-0.

A motion to accept the election canvass of votes was made by Mitchell, seconded by Johnson, and carried 5-0.

A motion to adjourn was made at 6:20 pm by Fugitt, seconded by Sprock, and carried 5-0.

## GEORGE-LITTLE ROCK COMMUNITY SCHOOL

### BOARD OF EDUCATION MINUTES

The George-Little Rock Board of Education met for the organizational board meeting on Tuesday, November 21, 2023, in the community meeting room in the GLR central office building in George. SBO/Board Secretary Cathy Bonestroo called the meeting to order at 6:20 pm following the annual meeting. Board members present were Austin Lloyd, Andrew Sprock, Andrea Johnson, Jason Fugitt, and Matt Mitchell. Also in attendance were Superintendent Tom Luxford, School Business Official and Board Secretary Cathy Bonestroo, Principal Karie Aeikens, and guest Valecia West.

A quorum was established.

Bonestroo gave the oath of office for re-elected board members Austin Lloyd, Jason Fugitt, Matt Mitchell, and Andrew Sprock. Lloyd led the remainder of the meeting.

A motion to approve the agenda was made by Mitchell, seconded by Fugitt, and carried 5-0.

A motion to continue the board organization for president and in turn vice-president was made by Mitchell, seconded by Johnson, and carried 5-0. Bonestroo gave the oath of office to President Lloyd and Vice-President Fugitt.

A motion to appoint and continue with Cathy Bonestroo as Treasurer/Board Secretary was made by Sprock, seconded by Fugitt, and carried 5-0. Lloyd gave the oath of office to Treasurer/Board Secretary Bonestroo.

A motion to continue regular board meetings on the 3<sup>rd</sup> Monday of the month at 5:30 pm rotating locations was made by Mitchell, seconded by Johnson, and carried 5-0.

A motion to approve the resolution to authorize the interim payment of bills pursuant to Policy 705.3 was made by Fugitt, seconded by Mitchell, and carried 5-0.

A motion to approve the official district newspapers of Lyon County News and Little Rock Freelance was made by Johnson, seconded by Sprock, and carried 5-0.

A motion to approve the bank depositories of Security Savings Bank, Frontier Bank, and ISJIT was made by Fugitt, seconded by Mitchell, and carried 5-0.

A motion to approve the \$7,500,000 depository limit was made by Mitchell, seconded by Fugitt, and carried 5-0. Discussion was held that it is the continued higher limit due to the bond proceeds.

A motion to approve the legal counsel of Stephen Avery with Cornwall, Avery, Bjornstead, and Scott from Spencer was made by Johnson, seconded by Fugitt, and carried 5-0.

Appointment of committee members was discussed. Marketing committee members will include other members as needed rotating members by invitation. A motion to approve committee members was made by Mitchell, seconded by Fugitt, and carried 5-0. Policy committee will be Mitchell and Johnson. Marketing committee will be Lloyd and Johnson. Finance and personnel committee will be Lloyd and Sprock. Capital projects/facilities will be Sprock and Mitchell. Operational sharing will be Mitchell and Fugitt. Program sharing will be Johnson and Fugitt. SIAC will be Fugitt. IASB delegate and Lyon County Assessor's representative will be Lloyd. Educational foundation will be Mitchell.

A motion to adjourn was made at 6:29 pm by Mitchell, seconded by Johnson, and carried 5-0.

## GEORGE-LITTLE ROCK COMMUNITY SCHOOL

### BOARD OF EDUCATION MINUTES

The George-Little Rock Board of Education met for the regular board meeting on Tuesday, November 21, 2023, in the community meeting room in the GLR central office building in George. Board President Lloyd called the meeting to order at 6:29 pm following the annual and organizational meetings. Board members present were Austin Lloyd, Andrew Sprock, Andrea Johnson, Jason Fugitt, and Matt Mitchell. Also in attendance were Superintendent Tom Luxford, School Business Official and Board Secretary Cathy Bonestroo, Principal Karie Aeikens, and guest Valecia West.

A quorum was established.

Superintendent Luxford recognized student athletes from the football state championship game and the community for the support shown, Aeikens for the well-organized auction items, and Luenberger for the student helpers for loading the auction items for the upcoming online auction.

A motion to approve the agenda was made by Mitchell, seconded by Fugitt, and carried 5-0.

A motion to approve the minutes from previous meetings was made by Johnson, seconded by Sprock, and carried 5-0.

A motion to approve the bills was made by Fugitt, seconded by Mitchell, and carried 5-0.

A motion to approve the financial reports was made by Mitchell, seconded by Sprock, and carried 5-0.

Superintendent Luxford attended the IASB convention sharing sessions he attended of superintendent and board trust, school finance, fundraising, marketing, and celebrations in the community. Board attendance in the future was encouraged. Current job openings were presented. Alliant Energy electric increase notice was shared for 11.1% with the following year 8.9% for 20% total increase. Finance committee discussion will be for saving electricity when not in the buildings addressing lights left on and the impact the Alliant increase will have with future abilities within the general fund including negotiations. EMC loss control survey result was shared with drains checked every Tuesday by the shared building director.

Principal Aeikens shared parent teacher conference (PTC) elementary attendance rate of 91%, annual fundraiser with sales of \$14,000 with just under \$6000 profit, book fair fundraiser of \$6000 for scholastic dollars of about \$2700 credit for the district. Thanks were expressed to Angie Sewell and Kim Terhark for their work with the book fair. Fundraiser history profits was requested. Winter concert will be December 7.

No MS/HS principal report was provided from Principal Glanzer.

Board finance and personnel committee met preparing for future teacher negotiations and recommended no early retirement. GLR recruitment and hiring process as presented to the state with the recent equity visit was reviewed formalizing the hiring process for staff other than teachers for better organization and updating from the past process established with the previous equity visit under Superintendent Eyerly. Luxford shared proper checks on everything is needed prior to recommending for hiring. Luxford presented bid from M & D Construction for elementary tuckpointing with recommendation for moving forward as scheduled for spring or early summer. Discussion was held on bid thresholds and policy. Bid will be tabled for comparison and 2<sup>nd</sup> bid needed. No safety grant update was shared.

Luxford presented AEA election ballot for 4-year term for Amy Jurrens. Excellence was noted for having GLR person and understanding of school districts on the AEA board. LCRF grant from Michele Johnson for intervention materials; open enrollment out request for online school enrollment; Iowa Lakes Community College TPRA memorandum of understanding; Western Governors' University TPRA memorandum of understanding; Wanda Wubbena TRPA student sponsorship agreement; FCCLA fundraiser requests for fall play intermission, PTC meals, and online coffee and hot chocolate fundraiser with Driven Coffee were all presented. Future board discussion for TPRA application process and continuation was requested. Process for fundraisers and including all requests on the annual fall list with timelines presented was discussed. All fundraisers should discuss target goal to reach and amount to spend down. Discussion was held on state rules and public use requirements and regulations needing to be followed. Early graduation requests were presented for Derbylynn Hoey and Katrina Van Hill. Job shadowing was discussed for Genius week for mostly seniors. Work studies were also questioned for possible class credit for part of school block and application process. Student opportunities and clear understanding need to be discussed and expanded with students and parents for guidance. Personal/professional learning plans (PLPs) were questioned and a presentation requested for plans and actions taken in the district. SBRC application was presented for open enrollment out not on prior year headcount and limited English proficiency beyond 5 years. Brittany Duncanson transfer from food service to para which opens a food service position was also presented.

Resignation from Jacquelyn Gonzalez Riemersma was presented. Recommendations for hire were presented for Kim Chadwick, substitute bus driver pending license and classes required; Jason Stubbe, additional assistant boys basketball coach due to numbers recognizing 2 years experience; Kate Nagel, additional MS girls basketball coach recognizing 3 years experience. Hiring process was again questioned regarding background checks, reference checks, application materials, and all employee documents. All paperwork should be through the central business office.

Board policy reviews were presented for Policy 600.00 Goals and Objectives of the Education Program, Policy 601.00 General Organization, Policy 601.01 School Calendar, Policy 601.02 School Day, Policy 603.01 Basic Instruction Program, Policy 603.05 Health Education, Policy 603.05E1 Health-Education-Excuse-Form, Policy 603.06 Physical Education, and Policy 603.07 Career Education.

Policy first readings were presented for Policy 602.01 Curriculum Development, Policy 602.02 Curriculum Implementation, Policy 602.03 Curriculum Evaluation, Policy 603.02 Summer School Instruction, Policy 603.03 Special Education, Policy 603.04 Multi-Cultural and Gender Fair Education, Policy 905.1 School District - Community Relations, Policy 905.1E1 & 905.1E2 GLR Community Use of School District Buildings & Sites & Equipment and Facility Request & Agreement Form, Policy 905.1R1 Community Use of School District Buildings and Sites and Equipment Regulations, and Policy 905.1R2 Community Use of School Buildings & Site & Equipment Fees Schedule.

PLPs were again addressed noting a plan after 8<sup>th</sup> grade with a map with detours planned and additional meetings as needed. Student opportunities need to be advertised and communicated to both students and parents with SIAC involvement. Review what is currently in place for comparison if proactive or reactive and communicate to students and parents was requested. Board presentation was requested for current process and review creating action plan with follow through and communication at parent teacher conferences in the fall and spring.

A motion to pull and table the M & D Construction bid for additional bids requested; GLR recruitment and hiring process; policies 601.00, 601.02, and 603.04 was made by Mitchell, seconded by Fugitt, and carried 5-0.

A motion to approve the balance of consent agenda was made by Fugitt, seconded by Johnson, and carried 5-0. Consent agenda items approved were senior privilege request; no early retirement offer; AEA board election ballot for Amy Jurrens; LCRF grant for Michele Johnson; Iowa Lakes TPRA MOU; WGU TPRA MOU; WGU TPRA fall 2023 and spring 2024 agreement; FCCLA fundraiser requests; early graduation requests; work agreement adjustment and transfer for Brittany Duncanson; resignation from Jacquelyn Gonzalez Riemersma; recommendations for hire of Kim Chadwick, substitute bus driver pending license and classes required at bus rates previously approved; Jason Stubbe, additional assistant boys basketball coach due to numbers recognizing 2 years experience for \$2,857; Kate Nagel, additional MS girls basketball coach recognizing 3 years experience for \$2,174; policy reviews for 600.00, 601.01, 603.01, 603.05, 603.05E1, 603.06, 603.07; first readings waiving 2<sup>nd</sup> readings for policies 602.01, 602.02, 602.03, 603.02, 603.03, 905.1, 905.1E1 & 905.1E2, 905.1R1, and 905.1R2.

A motion to approve the SBRC application request for MSA for open enrolled out student not on prior year in the amount of \$23,312.40 was made by Mitchell, seconded by Sprock. Roll call vote was taken with Mitchell, Fugitt, Johnson, Sprock, and Lloyd all ayes, no nays. Motion passed.

A motion to approve the SBRC application request for MSA for limited English proficiency beyond 5 years in the amount of \$1985.10 was made by Mitchell, seconded by Fugitt. Roll call vote was taken with Mitchell, Fugitt, Johnson, Sprock, and Lloyd all ayes, no nays. Motion passed.

Upcoming committee meetings were set for December 6 at 5:30 for facilities, January 10 at 5:30 for finance/personnel, and January 22 at 4:00 for marketing. The regular board meeting will be changed to January 22.

A motion to adjourn at 8:13 pm was made by Fugitt, seconded by Sprock, and carried 5-0.