

## GEORGE-LITTLE ROCK COMMUNITY SCHOOL

### BOARD OF EDUCATION MINUTES

The George-Little Rock Board of Education met for the regular monthly meeting on Tuesday, June 27, 2023 in the community meeting room in the GLR central office building in George. Vice-President Jason Fugitt was previously appointed by President Austin Lloyd to be acting President. Fugitt called the meeting to order at 4:05 pm. Board members present were Jason Fugitt, Andrew Sprock, and Matt Mitchell. Austin Lloyd was unable to attend. Andrea Johnson was expected to arrive. Also in attendance were Superintendent Tom Luxford, School Business Official and Board Secretary Cathy Bonestroo, Principal Karie Aeikens, and guests Kristi Donaker and Valecia West.

A quorum was established. No public comment was received.

A motion to approve the amended agenda changing the sequence due to board members needing to abstain and leave the meeting early including moving personnel recommendations and related action item was made by Mitchell, seconded by Sprock, and carried 3-0.

Superintendent Luxford recognized George City Council, city employees and contractors for updating the road; baseball and softball teams for their work, and fitness center summer student athletes and the coaches assisting.

A motion to approve the minutes from the previous meeting was made by Mitchell, seconded by Sprock, and carried 3-0.

Resignations and recommendations for hire were presented. Resignations were received from Brooklyn Spencer, para; Kimberley Medlin, para; Bret Sherkenbach, business teacher and DECA sponsor; Jerry Smit, maintenance and custodian; and Brenda Sandbulte, language arts, speech, and drama effective after 2023-2024 school year. Recommendations for hire were presented for Isaiah Johnson, part-time summer grounds and custodian \$11.00/hour at 20 hours/week; part-time summer custodian help at \$11.00/hour: Brandon Van Briesen, 20 hours/week; Jesus Martinez, 20 hours/week; Gavin Smit, 16 hours/week; Melissa Schroeder, MS/HS Language Arts and Social Studies teacher \$37,018 plus TSS pending Iowa license; Rachel Anderson, long-term MS Language Arts sub; Frances Burd, transfer back from MS Language Arts back to Elementary SPED; Summer School teachers at \$20/hour with hours as recommended: Shannon Klooster, Amy Lyon, Ben McCray; Summer School paras at \$12/hour with hours as recommended: Avery Zylstra, Samantha Everhart, Wanda Wubbena; Kayla Gerken, MS girls basketball coach \$2,174; Amanda Storm, MS volleyball coach \$ 1,863; and Lexi Olivera, elementary ESY teacher at \$20/hour with June hours as presented.

A motion to approve the recommendations for hire as presented was made by Sprock, seconded by Mitchell, and carried 3-0.

Luxford presented the IASB communication highlighting the IASB convention and upcoming webinars and the current GLR job openings of full-time secretary for district office due to transfer. Luxford shared part-time marketing and office support posted hoping within the full-time secretary duties instead of two positions. Marketing skill set is being considered as has been discussed in the past for superintendent goals. Clarification was given on marketing position sharing similar as part-time custodians, paras, etc. that can be listed for openings. Additional openings include full-time building maintenance and custodian, MS/HS math teacher, Business Ed teacher and DECA sponsor, Industrial Tech teacher and Skills USA Sponsor, MS/HS Language Arts teacher, part-time or full-time custodian, part-time fitness center coordinator, driver's ed instructor, part-time paras, part-time food service, MS girls basketball

coach, MS volleyball coach, substitute teachers, substitute food service, substitute paras and office help, and substitute bus drivers. New fitness center coordinator position was shared to run the summer program and after school supervision for 2 organizers who have not been paid in the past pending their interest proposing splitting an assistant coach stipend. Booster Club contact has been made to consider assisting with paying for the position. Clarification was given that more coordinators could be hired but all would split one assistant coaching contract.

Principal Aeikens previously emailed ISASP results with board members with great results at the elementary. All scored well with all 3 tests seeing increases clarifying comparing grades and not students to themselves. Growth was contributed to teacher collaboration and intervention work recognizing the staff for focusing on student data and all students versus just “their” class. Building updates completed were shared but some relooks for floors and lockers and desks still coming for 6<sup>th</sup> grade. Superintendent Luxford presented Principal Glanzer’s report recognizing Memorial Day service, ESY during June, summer school and credit recovery starting July 31, August registration dates, and overall positive testing results with gains for non-proficient students. Activities last games and upcoming tournaments for baseball and softball, upcoming Freedom Days with marching band participation and state required dead week were also shared. High school gym floor sanded with next steps and process completion in July with color changes to the floor.

Superintendent Luxford report included 2023-2024 official pay rates, recommended transfer from activity fund savings and trust money market into 7-month CDs for 4.81% interest, HS HVAC project asbestos removal of about 800 sq foot, and air in new commons currently not working but is being retrofitted for air in both new commons and gym until the HVAC project is completed. Walk in cooler drawings were presented with demolition starting July 10 with cement replacement needed and a larger freezer installed. Summer project updates were shared with elementary hallway floors and gym floor resealed; tuckpointing completed; chairs, lockers, and south doors still pending. MS/HS limited projects in preparation for HVAC project. Bus bids authorization limit for July public hearing at another district for 2–48 passenger buses with one with a lift was discussed with permission requested for Luxford to bid on both buses for the amount approved by the finance committee.

Austin Lloyd joined by phone at 4:36 pm to meet quorum with Johnson not yet in attendance and Fugitt needing to leave.

A motion to approve the financial bills was made by Sprock, seconded by Lloyd, and carried 3-0 with Mitchell abstaining. Bonestroo shared open enrollment billing for 2<sup>nd</sup> semester is included which increases totals with some invoices still not received.

A motion to approve the financial reports was made by Sprock, seconded by Mitchell, and carried 3-0.

Fugitt removed himself as had to leave at 4:40 pm appointing Andrew Sprock to continue to lead the agenda and meeting.

2021-2022 audit draft was received via email during the meeting prep and was forwarded to the board for review.

Superintendent Luxford continued his report presenting shared building and grounds agreement with Sibley-Ocheyedan with a list from each building for the 1 day/week of service noting district receives state funding for sharing the position; SIAC committee meeting now June 29; Site Services asbestos removal agreement for \$10,650; May 15 tabled items of GSS-George emergency service agreement, 2023-2024 daycare lease, open enrollment out update; new open enrollment out; 2023-2024 health

services of Lyon County contract agreement; 2023-2024 Morningside University student teacher agreement; Black Hills basketball camp trip request noting the request should have been received and presented earlier; 2023-2024 milk and bread bids; 2023-2024 lunch prices; 2023-2024 AEA purchasing agreement; 2023 daycare field trips and district bus use rental request as requires board approval; 2023-2024 registration fees; temporary limited remote work for central office duties for district office secretary Darcy Hansmann with board confirming with Luxford that work will be monitored; and FP mailing solutions. Luxford presented the safety assessment has been accurately received and will be submitting EMG grant for \$50,000 per building with a grant writer assigned to the district for cameras, doors, fencing, etc. Board questioned and Luxford confirmed board will be presented projects for approval and prioritizing prior to grant submission.

Board policy reviews were presented for National Criminal History Record Information policy and Policy 710.4 meal charges.

2021-2022 audit draft was discussed with no findings noted. Audit firm had requested and received approval for an extension from the March deadline due to continued staff shortages and more extensive testings with the federal funding levels noting that it has created a lot more work for both the auditors and business offices. Many districts are struggling with audits and finding auditors. GLR is very pleased with the auditor group and wishes to continue with them. A meeting with the auditor will be planned for further review of the final audit.

A motion to approve the consent agenda was made by Mitchell, seconded by Lloyd, and carried 3-0. Consent agenda included approval of 2021-2022 audit draft; approval of setting up two CDs with Security Savings Bank for their 7 month 4.81% special transferring \$10,000 from the activity fund savings account and \$344,772.43 transfer from the Trust fund money market into the two CDs; 2023-2024 official pay rates; \$10,650 Site Services asbestos removal bid; bus bid authorization amount approved by finance committee for Luxford's increased threshold to place bids for two buses at the public hearing at Sibley-Ocheyedan; GSS – George emergency services agreement, 2023-2024 daycare lease; open enrollment out previously tabled for pro-rating for March 30-April 28; new open enrollment out; 2023-2024 Health Services of Lyon County contract agreement; 2023-2024 Morningside University student teacher agreement; Black Hills basketball camp trip; 2023-2024 milk bid to Kemps and bread bid to Casey's Bakery, 2023-2024 lunch price increases, 2023-2024 AEA purchasing agreement, 2023 daycare field trip and district bus use rental, 2023-2024 registration fees, temporary limited remote work for central office duties for district office secretary Darcy Hansmann; FP mailing solutions agreement; resignations as presented; first reading waiving second reading for National Criminal History Record Information and Policy 710.4 Meal Charges.

A motion to adjourn at 5:14 pm was made by Mitchell, seconded by Lloyd, and carried 3-0.