

Deficiency Report

Student's Name: _____ Date: _____

Subject: _____ Teacher: _____

Letter Grade: _____

CAUSES FOR DEFICIENCY:

Ability

- Poor Aptitude in Subject
- Inadequate Foundation in Subject
- Lack of Effective Motivation
- Not Working to Potential

Attitude

- Poor Attendance
- Frequent Lateness
- Inadequate Preparation for Class
- Lack of Serious Approach to Studies

Performance

- Unsatisfactory Test Scores
- Inadequate Written Homework
- Lack of Attention
- Minimal Class Participation

Recommendations

- Improved Overall Effort
- Parent-Teacher Conference
- Improved Class Work
- Improved Preparation
- After School Help

Teacher Comments: _____

Teacher's Signature: _____

Fill out, print, sign, and forward to the office. (Save a copy for your reference)