

GEORGE-LITTLE ROCK COMMUNITY SCHOOL

BOARD OF EDUCATION MINUTES

The George-Little Rock Board of Education met for the annual meeting on Monday, November 16, 2020 in the Band Room in the George-Little Rock Elementary building in Little Rock.

Board President Kristi Landis called the meeting to order at 5:30 pm with the Pledge of Allegiance. Board members present were Kristi Landis, Wade Netten, and Austin Lloyd with Andrew Sprock joining by phone and Jason Fugitt joining via zoom. Also in attendance were Superintendent Tom Luxford, Board Secretary Cathy Bonestroo, Principal Tyler Glanzer, Principal Karie Aeikens, and guests Valecia West, Riley Aeikens, and Lexi Hengeveld. Due to the COVID-19 pandemic the meeting was also held through zoom with no public guests in attendance through the zoom option.

A quorum was established.

A motion to adopt the agenda was made by Netten, seconded by Lloyd, and carried 5-0.

The unaudited 2019-2020 financial books were examined by the board. Flex fund lowered restricted categorical funds which has a positive impact for our spending authority. Realignment projects will mostly be on the 2020-21 financial books. Luxford reported the audit went well with the new auditors, and they liked protocols and procedures GLR has in place. Luxford shared we anticipate lower income particularly with the LCRF funds being significantly lower with comparison of over \$90,000 previous year to just over \$7,000 to date this year. Netten questioned if projected budget income was decreased with the budget with the reduction of LCRF funds due to COVID. It was reported that it was not as LCRF reduction and COVID impact unknown at the time of the published budget with the LCRF correspondence received and shared with the board in July. A budget adjustment may be necessary due to the lunch department running year round which was also unknown during the budget preparation. A motion to approve the 2019-2020 unaudited financial reports was made by Lloyd, seconded by Fugitt, and carried 5-0.

A motion to adjourn at 5:36 pm was made by Netten, seconded by Lloyd and carried 5-0.

GEORGE-LITTLE ROCK COMMUNITY SCHOOL

BOARD OF EDUCATION MINUTES

The George-Little Rock Board of Education met for the organizational and regular meeting on Monday, November 16, 2020 in the Band Room in the George-Little Rock Elementary building in Little Rock. President Kristi Landis called the meeting to order at 5:36 pm. Board members present were Kristi Landis, Wade Netten, and Austin Lloyd with Andrew Sprock joining by phone and Jason Fugitt joining via zoom. Also in attendance were Superintendent Tom Luxford, Board Secretary Cathy Bonestroo, Principal Tyler Glanzer, Principal Karie Aeikens, and guests Valecia West, Riley Aeikens, and Lexi Hengeveld. Due to the COVID-19 pandemic the meeting was also held through zoom with no public guests in attendance through the zoom option.

A quorum was established. President Landis opened the meeting for public comment. Lexi Hengeveld and Riley Aeikens presented on behalf of the Class of 2021 requesting senior privileges. No additional paperwork was received for public comment and no public comment was made.

A motion to adopt the agenda was made by Fugitt, seconded by Netten, and carried 5-0.

Netten made the motion to nominate Landis for 2020-21 Board President, seconded by Fugitt, and carried 5-0. Landis made the motion to nominate Netten for 2020-21 Board Vice-President. Netten stated this would likely be his last year on the board as he will no longer have kids in the district and wondered if anyone else would be interested, and he could assist with learning the role. Landis asked if anyone else was interested in the position. Lloyd stated believes structure in place is good and was not currently interested. Fugitt was open to being vice-president with Netten's support of learning the role. Sprock shared all is good. Landis original motion for Netten for board vice-president was seconded by Lloyd, and carried 5-0. Board Secretary Bonestroo gave the oath of office to Landis and Netten.

A motion for Cathy Bonestroo to be board secretary and treasurer was made by Netten, seconded by Lloyd, and carried 5-0. President Landis gave the oath of office to Bonestroo.

Stacie VerSteeg joined the meeting as a guest through zoom.

The board reviewed the dates, times, and places for regular board meetings of the 3rd Monday of the month rotating between George and Little Rock. A motion to have the meetings as listed alternating locations with rescheduling as needed was made by Fugitt, seconded by Netten, and carried 5-0.

A motion to approve the board resolution to authorize the interim payment of bills pursuant to Policy 705.3 was made by Netten, seconded by Lloyd, and carried 5-0.

A motion to approve the official newspapers as *Lyon County News* and *Little Rock Free Lance* was made by Netten, seconded by Lloyd, and carried 5-0.

A motion to approve the bank depositories of Security Savings Bank, Frontier Bank, and ISJIT was made by Netten, seconded by Fugitt, and carried 5-0.

A motion to approve \$3,000,000 depository limit at district depository banks was made by Lloyd, seconded by Netten, and carried 5-0.

Bank accounts were not necessary to update due to no changes in president.

A motion to approve the legal counsel of Stephen Avery of Cornwall, Avery, Bjornstad, and Scott from Spencer, Iowa was made by Lloyd, seconded by Fugitt, and carried 5-0.

Board sub-committees for 2019-20 and committee structure were shared with Landis noting it is nice to have some consistency from the past. A motion to keep the 2020-21 sub-committees the same as 2019-20 was made by Netten, seconded by Lloyd, and carried 5-0.

Landis recognized Bill and Roberta Hueser for the bike donation to the fitness center, Tom and Kristi Luxford for the tv donations for the fitness center, and Frontier Bank for the staff meat and cheese tray for parent teacher conferences.

A motion to approve the minutes was made by Fugitt, seconded by Lloyd, and carried 5-0.

A motion to approve the bills and financial reports presented was made by Lloyd, seconded by Netten, and carried 5-0. It was noted that the Osceola payments were to correct the direct deposit of taxes which the county again miscoded and deposited to the incorrect GLR accounts. Lost revenues are expected on gate for the activity fund as well as LCRF decreases will also impact the district. Luxford shared the boiler payments were for some maintenance and issues. Landis and Luxford noted that the Booster Club

still has outstanding invoices owed to the district. Discussion was held that there have been contacts via email and conversations to collect on the outstanding balance.

IASB virtual conference schedule was discussed for November 18 and 19. Landis will be joining Luxford in the district administrative building for the conferences. Area enrollment numbers were shared for NWAEA area schools since 2015. Luxford shared the district's enrollment history for certified and served students with 5-year average decrease of 13.6%. Luxford shared 2020-21 enrollment of 425 certified with 382 served students. He believes a better job done has been done with enrollment for GLR with follow-up this year. Daycare was discussed as assisting in enrollment with discussion of a daycare sliding fee scale a possibility. Due diligence with hard conversations of why open enrolling will be completed. Luxford noted we need to continue to market and brand our school and be the best school we can be. Several new enrollments have been received into the district the last few weeks.

Superintendent Luxford shared COVID updates from Governor Reynolds November 11 public measures. The district will be following guidelines with it noted that it did not particularly address schools. Right now when not able to socially distance masks are recommended. Local recommendations were also shared from Siouxland superintendent and conference conversations for allowing 2 spectator passes for each student athlete during basketball and wrestling. Cheerleaders will be able to cheer but will not be allowed to have spectator passes. No pep band will be allowed. No concession stands will be open with no food or drink allowed in gym. Currently these guidelines are through November 30.

Glanzer shared camera systems are expected to be installed Monday with a message to be shared with the public for options for watching with link information sent out. Postponed or cancelled events through November 30 were shared. Luxford noted our events can be changed with local control, but state sanctioned events are out of the district control. Question arose if we would be clearing the gym between JV and varsity games. Glanzer shared still questioning and in discussions with other activity directors noting logistics and situations will be worked through. Cooperation will need to be relied on with the public needing to understand. Rest of campus COVID update was shared with 1.3% absenteeism in elementary with an adult case. MS/HS staff have a couple adult cases with less than 2% in MS/HS absenteeism. We continue to hope to remain in a good place and continue to ask for face masks when unable to socially distance for students and staff.

Principal Aeikens shared fundraiser went very well with TK-8th selling over \$20,000 with 40% kept in the district, parent teacher conferences went well with 93% attendance. Principal Glanzer reported 60% participation for parent teacher conferences and the different framework used with some adjustments to be made for spring. Wednesday PLCs continue going well focusing on the ARC curriculum unit 2 and intervention groups of 30 minutes every day with looking at data and analyzing student info. PLCs have given structure for conversations for analyzing student work and staff work with how to improve. WIN is held at MS level and what could WIN time look like for HS kids will be discussed. Monthly ARC training will be held virtually with teacher surveys used for where staff need help.

Principal Glanzer reported senior privileges were discussed and given to the class in September. Early graduation request was presented where Glanzer was assisted by Mr. Helkenn with it noted that if the student stays on task early graduation requirements will be met. Luxford shared he will be having a conversation to encourage the student to take classes in college setting to stay within the school. Luxford shared PLCs have done a great job with digging into data and analyzing it with differentiating instruction and great conversations. Activities Director Glanzer presented Kate Nagel for volunteer girls' basketball coach again noting she is very knowledgeable. Landis recognized Mrs. Sandbulte for the play with 2

different casts noting it was huge for the understudies to perform. A lot of extra work between Sandbulte and Mauldin this year and the success of the play was recognized.

Committee report updates were shared with meetings for December 7 at 6 pm for financial services and facilities/capital projects committee meeting November 23 at 6 pm. SIAC (school improvement advisory committee) meeting will be scheduled for strategies, implementation of PLCs, curriculum, instruction, and test scores to include student involvement on the committee. Program sharing and operational sharing committee meetings will be held soon.

Superintendent Luxford shared the SBRC modified supplemental amount for increased enrollment, open enrolled out students, and limited English proficiency beyond 5 years for spending authority but no money. Luxford shared proposed contract adjustment for \$2500 increase to the 2020-21 contract for Bonestroo noting she has turned down another position which was significantly higher with salaries and benefits with additional conversation for 2021-22 for additional increases to be more competitive with the position and the offer turned down. Luxford recognized when he took the position his school finance was not as high as other candidates but took the job because he knew our district had a good secretary and financial person to assist with learning state laws and changes. He shared Cathy is very beneficial to the district and to keep her the salary and benefit extension is where we need to be to keep her at GLR with additional increases in the spring. Lloyd expressed gratitude to Bonestroo for the job she has done with the district and the outstanding work she has done. Open enrollment out will be tabled as still in communication with the parents. Luxford noted that it was a late receipt that the neighboring district received the request and approved September 21, but GLR received November 3. NCC partnership agreement addendum was presented. Mitchell & Huss contract addendum was presented removing the ice language from the agreement and noting snow will exceed 2” before coming and increased payment to \$550 per occurrence with additional hourly rate if over 8” of snow. December board work session will be announced based on financial services and capital projects and possibly moved to January for plan to present to the board.

Technology coordinator evaluation form was presented with no changes to responsibilities but changes to evaluation procedure with scale rating and evidence needed to support evaluation and goals for individual growth and be more objective, data driven and similar to all the rest of the evaluation forms being updated. High growth model with job targets and professional growth and celebrate achievements will be noted on all evaluations.

Recommendations for hire of Eric Schafer as MS boys track coach and Kate Nagel volunteer girls basketball coach were presented.

Policy reviews were presented for Policies 401.01 Equal Employment Opportunity, 401.02 Employee Conflict of Interest, 401.03 Nepotism, 401.04 Employee Complaints, 401.06 Transporting of Students by Employees, 401.08 Recognition for Service of Employees, and 401.09 Employee Political Activity. Policy readings for first reads were presented for Policy 400.00 Role of and Guiding Principles for Employees, 401.05 and 401.05R1 Employee Records, 401.07 Employee Travel Compensation, 401.10 Credit and Procurement Cards, 401.11 Employee Orientation, 401.12 and 401.12R1 Employee Use of Cell Phones, and 401.13 and, 401.13R1 Staff Technology Use/Social Networking.

Consent agenda items for open enrollment out and NCC partnership agreement addendum were pulled for individual action.

A motion to approve the SBRC application for modified supplemental amount for increased enrollment in the amount of \$48,631.20 was made by Fugitt, seconded by Netten, and carried 5-0.

A motion to approve the SBRC application for modified supplemental amount open enrollment out in the amount of \$35,088 was made by Lloyd, seconded by Sprock, and carried 5-0.

A motion to approve the SBRC application for modified supplemental amount for Limited English Proficiency (LEP) beyond 5 years in the amount of \$4,651.68 was made by Netten, seconded by Lloyd, and carried 5-0.

A motion to approve the A-D and G-K consent agenda items as listed was made by Netten, seconded by Fugitt, and carried 5-0. Consent agenda items approved included A) 2020-21 board committee structure and committee members; B) early graduation request pending all requirements are met; C) senior privileges for second semester for 2020-21 for those who meet the criteria; D) Bonestroo 2020-21 contract adjustment increase of \$2500 with additional increase for 2021-22; G) snow removal agreement addendum as noted with Mitchell & Huss; H) technology coordinator evaluation form; I) recommendations for hire of Eric Schafer for MS boys track coach at \$2153 and Kate Nagel volunteer girls basketball coach; J) Policy reviews for Policy 401.01, 401.02, 401.03, 401.04, 401.06, 401.08, 401.09; and K) first reading of Policy 400.00, 401.05, 401.05R1, 401.07, 401.10, 401.11, 401.12, 401.12R1, 401.13 and 401.13R1 with second readings next month.

A motion to approve the NCC partnership addendum to maintain access to college classes for jointly enrolled students was made by Fugitt, seconded by Netten, carried 4-0 with Landis abstaining.

A motion to table the open enrollment out request with discussion still taking place with the parents was made by Lloyd, seconded by Fugitt, and carried 5-0.

A motion to adjourn was made at 6:37 pm by Netten, seconded by Lloyd, and carried 5-0.