

APPLICATION FORM

**George-Little Rock Community School District
500 E. Indiana Ave., PO Box 6
George, Iowa 51237
712-475-3311**

Position applied for: _____

Date _____

PERSONAL

Name _____ Social Security Number _____
Last First Middle

Present address _____
City State Zip

Telephone _____ Email _____

EDUCATIONAL RECORD

School	Name and Address	Major Subjects	Degree
High			
Technical/College/University			
Other			

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

Employer Name	Dates Employed		Work Performed/Skills Used	
	From	To		
Address	Telephone	Hourly Rate/Salary		Job Title
		Starting	Ending	
Did you hold a supervisory position?	No. of Employees	Number of Years	Reason for Leaving	

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MILITARY RECORD

If you were a member of the armed forces, please list the branch of service, date entered, and date separated.

Branch of service _____ Date entered _____ Dated separated _____
Present military status:
[] Active Reserve [] Inactive Reserve [] National Guard [] Other, please state _____

ACTIVITIES AND HONORS (You may exclude memberships which would reveal race, creed, age, sex, sexual orientation, gender identity, national origin, disability, marital status, socioeconomic status, or religion).

SPECIAL SKILLS AND QUALIFICATIONS Summarize special job-related skills and qualifications acquired from employment for the position that you are applying or other experiences. (Include computer skills).

CITIZENSHIP

Would you be able to provide proof of citizenship, visa, or alien registration number if you were hired?
[] Yes [] No

QUESTIONS

Are you a former George-Little Rock School District employee? [] Yes [] No If yes, provide dates.
Within the last ten years have you ever been discharged from any position? [] Yes [] No If yes, please explain.
Are there any restrictions regarding hours or days of availability? [] Yes [] No If yes, please explain.
Have you ever been convicted of a felony [] Yes [] No If yes, please explain.

REFERENCES

Do not use relatives. Include at least one business person, and one professional person.

Name	Address	Telephone No.
1.		
2.		
3.		

APPLICANT INFORMATION

It is your responsibility to update your application with our office. Applications will remain in active status through December 31 of each year, unless renewed at the request of the applicant.

I authorize George-Little Rock Community School District to make any investigation of any personal, educational, vocational, or employment history. I further authorize any current or former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the George-Little Rock Community School District with information they have regarding me. I hereby release and discharge the George-Little Rock Community School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I further agree that falsification of any part of this application, including any accompanying inserts, shall be sufficient cause for dismissal. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me. Further, I understand the George-Little Rock Community School District is drug free/smoke free/tobacco free and that any offer of employment is conditional based upon a completed criminal background check.

Applicant Signature _____ Date _____

Iowa Nondiscrimination Statement – “It is the policy of George-Little Rock Community School District not to discriminate on the basis of race, creed, color, age, sex, sexual orientation, gender identity, national origin, disability, marital status, socioeconomic status, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7 and 216.9. There is a grievance procedure for processing complaints of discrimination. If you have any questions or grievances related to compliance with this policy by George-Little Rock Community School District, please contact Reid Geerdes, Equity Coordinator, George-Little Rock Community School, 500 E. Indiana Ave., George, IA 51237; phone number 712-475-3311, email: reeerdes@george-littlerock.org. Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319- 1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov>.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 1(866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact the USDA through the Federal Relay Service at 1(800)877- 8339 or 1(800)845-6136 (Spanish). USDA is an equal opportunity provider and employer.