

**SCHOOL DISTRICT - COMMUNITY RELATIONS**  
**NO IASB POLICY**  
**Series 900**

Policy Title \_\_\_\_\_ Statement of Need \_\_\_\_\_

Code No. 906.00

**CITIZENS ADVISORY COMMITTEE**

The Board of Directors recognizes that meeting the educational needs of all the children of a school community is an undertaking of great importance. Board members, administrators, and school staff cannot be expected to undertake such a task alone - that the help of the community is required for thoughtful and meaningful consideration of particular issues and problems. Citizens may be asked to serve the district from time to time.

**ORGANIZATIONAL AND DISSOLUTION**

The Board of Directors may appoint citizens' advisory committees to study matters pertaining to the educational problems and programs of the school district. Such committees shall deal with specific problems identified and recognized by the Board of Education.

Such problems may be recommended for study by staff members or groups, interested lay people, and/or community organizations generally related to the school.

The purpose and duties of the ad hoc committee shall be stated in the board motion. The recommendation to the board shall be advisory in nature, and the board will receive the recommendation for consideration. The board will make the final decision about the issue.

Building level study committees, with citizen membership, may be appointed to study specific programs or issues. These committees will work with the building principal. The recommendation and/or findings of study committees will be reported to the Board of Education.

The Board of Directors may recognize and approve parent-teacher associations.

**MEMBERSHIP AND APPOINTMENT**

Final selection for membership on citizens' advisory committees shall be made by the Board of Education as a whole. Membership should be limited to individuals who are willing to devote time and attention to the matter under consideration. As a matter of basic policy, such committees shall be representative of the school community as a whole and shall consider the various viewpoints on the issue.

The chairperson of the committee shall be appointed by the Board of Education. The superintendent or designee and a board member shall serve on the citizens' advisory committee.

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### COMMUNICATION AND RECOMMENDATION

The chairperson of any citizens' advisory committee shall convene meetings of the membership. The chairperson shall maintain liaison with the superintendent and shall be responsible for the preparation of a final report to be presented to the Board of Education. The superintendent may be present at advisory committee meetings. His/her responsibility will be to serve as resource person for the advisory committee and as a liaison person with the Board of Education.

The committee shall have at its disposal such reasonable information and resources as are necessary to the committee's work.

The final report to the Board of Education should contain the findings of the committee and, where appropriate, outline specific suggestions or recommendations for board consideration.

#### Legal Reference:

279.9, 280.12 (1987). 670

Adm. Code 4.3(3) 1988.

Op. Att'y Gen. 87-3-6

Date of Adoption: May 14, 2012 (Revised)

Related Administrative Rules and Regulations: \_\_\_\_\_