

NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

Series 700

Policy Title Secretary's Reports

Code No. 707.01

The board secretary/treasurer will report to the board each month about the receipts, disbursements and balances of the various funds. This report will be in written form and sent to the board with the agenda for the board meeting.

Legal Reference:

Iowa Code §§ 279.8; 291.7 (2011).

Cross Reference:

206.03 Secretary-Treasurer

210.01 Annual Meeting

707.00 Fiscal Reports

Date of Adoption: October 18, 2011 (Revised)

Related Administrative Rules and Regulations: _____