

# STUDENTS

## Series 500

Policy Title Student Attendance Records Code No. 501.08

As part of the school district's records, the daily attendance of each student is recorded and maintained on file with the permanent records of the board secretary.

It is the responsibility of the principals to ensure that such reports are filed with the board secretary, the custodian of school records.

### **Legal Reference:**

Iowa Code §§ 294.4; 299 (2011).  
281 I.A.C. 12.2(4).

### **Cross Reference:**

501.00 Student Attendance  
506.00 Student Records

Date of Adoption: May 13, 2013 (Revised)

Related Administrative Rules and Regulations: \_\_\_\_\_