

## EMPLOYEES

### Series 400

Policy Title \_\_\_\_\_ Classified Employee Transfers \_\_\_\_\_ Code No. \_\_\_\_\_ 411.06 \_\_\_\_\_

Determining the location where a classified employee's assignment will be performed is the responsibility of the superintendent and within the sole discretion of the board. In making such assignments each year the superintendent will consider the qualifications of each classified employee and the needs of the school district.

A transfer may be initiated by the employee, the principal or the superintendent.

It is the responsibility of the superintendent to transfer classified employees and report such transfers to the board.

#### **Legal Reference:**

29 U.S.C. §§ 621-634 (2012).

42 U.S.C. §§ 2000e *et seq.* (2012).

42 U.S.C. §§ 12101 *et seq.* (2012).

Iowa Code §§ 20.9; 35C; 216; 279.8; 294.1 (2013).

#### **Cross Reference:**

411.02 Classified Employee Qualifications, Recruitment,  
Selection

411.05 Classified Employment Assignment

Date of Adoption: \_\_\_\_\_ May 13, 2014 (Revised) \_\_\_\_\_

Related Administrative Rules and Regulations: \_\_\_\_\_