

## **EMPLOYEES**

### **Series 400**

Policy Title \_\_\_\_\_ Classified Employee Licensing/Certification \_\_\_\_\_ Code No. \_\_\_\_\_ 411.04 \_\_\_\_\_

Classified employees who require a special license or other certification will keep them current at their own expense. Licensing requirements needed for a position will be considered met if the employee meets the requirements established by law and by the Iowa Department of Education for the position.

**Legal Reference:**

Iowa Code §§ 285.5(9) (2013).  
281 I.A.C. 12.4(10); 36; 43.12-.24.

**Cross Reference:**

411.02 Classified Employee Qualifications, Recruitment, Selection

Date of Adoption: \_\_\_\_\_ May 13, 2014 (Revised) \_\_\_\_\_

Related Administrative Rules and Regulations: \_\_\_\_\_