

## EMPLOYEES

### Series 400

Policy Title \_\_\_\_\_ Education Associate \_\_\_\_\_

Code No. \_\_\_\_\_ 410.04 \_\_\_\_\_

The board may employ education associates or other instructional support personnel to assist licensed personnel in nonteaching duties, including, but not limited to:

- managing and maintaining records, materials and equipment;
- attending to the physical needs of children; and
- performing other limited services to support teaching duties when such duties are determined and directed by the teacher.

Education associates who hold a teaching certificate are compensated at the rate of pay established for their position as an education associate. It is the responsibility of the principal to supervise education associates.

#### **Legal Reference:**

Iowa Code §§ 279.8; 280.3, .14 (2013).  
281 I.A.C. 12.4(9); .5(9).

#### **Cross Reference:**

411.02 Classified Employee Qualifications, Recruitment,  
Selection

Date of Adoption: \_\_\_\_\_ May 13, 2014 (Revised) \_\_\_\_\_

Related Administrative Rules and Regulations: \_\_\_\_\_