

# George-Little Rock CSD

## Technology Device Damage Policy

**This form must be read and signed by the student and parent/guardian before the laptop will be provided to the student.**

The George-Little Rock CSD is charging for all loss, physical, and intentional damage to the technology device(s) issued to the student. All students are required to return the computer at the end of the school year in the same working condition with all the accessories issued. If any of the accessories are lost during the school year, the student is responsible for a replacement. Please help us keep our fees for repairs low by taking very good care of the equipment. To protect the student from receiving a fine(s), please read and understand the following policy:

### 1. First Offense

- a. Any technology device issued to the student that shows physical/intentional damage, the student will receive a fine of \$50 dollars. A letter, email, or phone call will be made to the parent/guardian concerning the issue.

### 2. Second Offense

- a. Any technology device issued to the student that shows physical/intentional damage, the student will be ordered to pay 100% of the repair cost of the machine. A letter, email, or phone call will also be made to the parent/guardian. A meeting will also be scheduled with the parent/guardian, student, and the administrator of the building.

### 3. Third Offense

- a. Any technology device issued to the student that shows physical/intentional damage, the student will be ordered to pay 100% of the repair cost of the machine. A letter, email, or phone call will be made to the parent/guardian. A meeting will be scheduled with the parent/guardian, student and the administrator of the building.
- b. The student will lose privileges of the machine. The student will only be allowed to use the machine under supervision of a GLR CSD staff member.

Student Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_