

# George-Little Rock Community School District

## High School Section 2019-2020

# George-Little Rock

---

## COMMUNITY SCHOOLS

The mission of the George-Little Rock School District is to provide quality education for lifelong learning.

We welcome you to the George-Little Rock Family. You will find dedicated and committed staff who have a servant attitude. We are excited to work with your student and look forward to the upcoming year. As a building, we want our students to be future ready, along with having many career ready attributes to help prepare our students for the next stages of their lives. To create a strong culture and climate in our thriving school community, your support from home is greatly needed and we believe that effective communication leads to trust.

We want for all of our families and our students to share the common vision that we provide quality education for lifelong learning. We want all of our students to be responsible and respectful community members, critical thinkers, and willing to embrace challenges when presented to them. It is important that you are willing to support your child and encourage them to take risks in regard to their learning, and mistakes may occur along the way, which is okay.

The George-Little Rock High School would like for you to join us on this journey in the upcoming school year and remember to build that relationship with your student's teacher. Lastly, we want you to support your student, both academically and socially. Please encourage your student to be involved in the many extra-curricular activities at GLR. Everything you need to be great is already inside you!

## **Student Respect for Staff**

We expect every staff member to be treated with respect and dignity just as the student should receive the respect of the staff. It is imperative that the teacher is in charge of the class, and anything less would lead to a poor educational environment for all. Disrespect toward a staff member will not be tolerated under any circumstances. Any staff member has the right to direct students anywhere on school property or at any school sponsored activities.

## **Building Hours for Students**

Before 7:45 a.m. the building is closed to students. Exceptions are made for those students in supervised activities or early morning ICN classes.

6:55 - 8:00 a.m.	Early morning ICN
7:45 - 8:10 a.m.	Morning breakfast
7:50 - 8:10 a.m.	Rural buses arrive
7:45 a.m.	High School is open to all students
8:00 a.m.	Shuttle bus to/from Little Rock
3:15 p.m.	High School dismissal
3:25 p.m.	Shuttle bus departs for Little Rock
3:40 p.m.	Rural buses depart
4:00 p.m.	School building is closed to all students except for those attending supervised practices or activities

## **Student Attendance**

See the general section for the district-wide attendance policy. All students are expected to leave the building when classes are not in session. Students may remain in the building when classes are not in session if supervised by a faculty member, coach, or activity sponsor at a regularly scheduled activity or event.

## **Closed Campus**

We operate on a "closed campus" policy. Students must stay on the school campus from the time they arrive, even if the daily schedule has not begun, until dismissed. Students are allowed, with parental or a guardian's permission, to walk home (this means **NO** driving) for lunch. Students violating this policy will be subject to suspension from school.

## **Checking Out of School**

Students wishing to leave campus prior to normal dismissal must check out through the principal's office. However, students should limit any checkouts to emergencies only. The following guidelines apply to any student wishing to checkout:

1. Must have a valid reason to check-out
2. Must be checked out through the office by a parent or legal guardian
  - In person
  - Note from parent
  - A telephone call from a parent
  - Email from parent(NO TEXT Messages will be accepted)
3. Students must report to the office before the start of school on the day they return to school following a check-out.

## **Lunch Period**

The cafeteria will be a safe and clean environment where people interact with respect.

Students will

1. Show respect to self and others by exhibiting good table manners
2. Consume all food and drink in the cafeteria and commons

3. Be mannerly and orderly in the lunch line and at the tables
4. Leave tables, chairs, and floor clean for the next person to use, picking up wrappers, napkins and/or all trash
5. Abstain from cutting in line to purchase food
6. Leave and reenter the high school through the triple doors, this includes students who are going home for lunch
7. Stay in designated areas during the entire fifth hour
8. Not bring soft drinks/energy drinks into the cafeteria

Designated areas include the commons, and outside the triple doors.

### **Closed Lunch**

The GLR school board has determined that the lunch period is a “closed lunch period.” Students are NOT allowed to leave school for lunch. Carry out orders are NOT allowed into the school without prior approval from the principal. Students, who live within a three-block radius, are allowed with parental or a guardian’s permission, to walk home for lunch. Students are not allowed to drive. Students are not allowed to have friends (students that live more than a few blocks from school) accompany them home for lunch. The students are to arrive to their next class period on time. Violating this policy will result in losing the privilege to walk home.

### **Hallway and Other Common Areas**

Behavior Goal: The common areas of George-Little Rock High School will be safe environments where people interact with courtesy and respect. In general, a common area is understood as an area that is commonly used by students outside of their assigned classroom.

Common Area Behavior Expectations:

1. Respect for all in the school community
2. Respect for personal and public property
3. During class time, students must have a signed pass to transfer through common areas

### **Study Hall**

Behavior Goal: Students will demonstrate respect for others by contributing to an atmosphere conducive to study and research.

Students will:

1. Sit in assigned seats
2. Bring adequate work or reading/writing material for study or independent research

### **Bus Conduct**

Student expectations: Student behavior, which disrupts the safe or orderly operation of buses, may lead to suspension from riding.

1. In order to control or prevent misconduct, vandalism, or willful destruction of property, the supervisor of transportation or school principal, in conjunction with the bus driver, shall have the authority to assign seats for transported students. If vandalism or destruction occurs, the student or students assigned to that immediate area shall be held liable to the extent of the damage.
2. Each student will be at the place designated to board the bus at the scheduled time. He or she will remain in his/her seat and wait until the bus has come to a complete stop before attempting to get off. He/she will not leave the bus at any place other than his/her regular stop except with consent from the principal. He/she will enter and leave the bus only at the front door except in an emergency.
3. All parts of the body are to be kept inside the bus at all times.

### **Driving Personal Vehicles to School**

Students who drive to school are expected to operate their vehicles in a safe manner. Students who exhibit reckless or unlawful driving acts may be reported to law enforcement. In Iowa, any school employee has the right to testify in a court of law regarding traffic violations by students. The court may issue a traffic citation based on such testimony.

## **Vehicle Operation and Parking Lot Rules**

1. Students are to enter the building immediately after parking their car.
2. Students are to park in the designated areas only in the lot west of the elementary school.
3. Students must obey standard parking lot rules (parking within lines and in designated areas). Failure to do so will result in your car being **towed** at student expense.
4. Students are not to be in the parking lot or vehicles during, before, or after school. Students must have the permission of the principal or acting principal to return to the parking lot.
5. Students are to keep vehicles locked and valuables concealed. GLR Community School is not responsible for lost, stolen, or damaged property.
6. Between the hours of 7:00 a.m. and 4:30 p.m., students are not allowed to park in the lot south of the gym. Driving in this area is dangerous to students walking before, during, and after school.
7. Between the hours of 7:30 a.m. and 4:30 p.m., students must exit from the student parking lot using the south or west exits only. Exiting to the east is potentially dangerous to young children entering or leaving the elementary school.
8. Students are required to register their vehicles in the office.

Note: The interior and compartments of a student's automobile on the school premises may be searched if school officials believe that contraband items are contained inside. Searches will be conducted with the presence of a school employee as a witness or law enforcement officer with the student driver present.

## **Electronic Devices**

iPods and similar devices are acceptable for use during study halls and at the teacher's discretion.

## **Cell Phones**

Electronic and technological devices, including cell phones, may not be used to send or receive personal messages that would contribute to cheating, accessing the Internet without permission, or taking pictures without permission. Inappropriate use of a device or a prohibited item will be taken away from the student and returned at a later date. Students found in violation of this policy may be subject to discipline and, in cases where a law may be violated, law enforcement may be contacted. Students need to remember that whatever they put on a personal electronic device could end up anywhere, so they need to ensure the devices are used appropriately.

Schools are increasingly playing a role in helping in the education of today's youth in the proper use of technology. High schools can help students learn about technology, utilize it, and also understand how to control it. Students can learn to employ cell phones to their benefit, but also to not be burdened by constantly answering, talking, and texting on them.

Note: All phones must be turned off, or silenced and secured by students, out of sight, during classes, programs, meetings, and assemblies. Students are allowed to use cell phones before and after school and during their lunchtime. Students may be required to turn in or holster cell phones before a class begins - this is at teacher's discretion.

First and subsequent violations:

1. The phone is confiscated but returned to the student after the school day.
2. The parent or guardian is notified by telephone or letter.

## **Use of Telephone**

The use of the telephone in this school will be limited to those calls deemed necessary to the normal and essential functioning of the student. The following stipulations should be observed:

1. All phones are off limits to students except the one in the high school office.
2. Students must get permission from the secretary or office personnel before using the telephone.
3. Students will NOT be called out of class to come to the telephone.

4. Only in an emergency will a message be delivered to a student during class time.
5. Students will not be allowed to use the telephone during a class period unless it is an emergency situation.

### **Search and Seizure**

Student lockers are the property of the school district. Students shall use the lockers assigned to them for storing their school materials and personal items necessary for attendance at school. It will be the responsibility of each student to keep the assigned locker clean and undamaged. Students will be charged for the cleaning and repairing of excessively dirty or damaged lockers.

School authorities may, without a search warrant, search a student, his or her desk, work area, gym bag and/or locker, and book bag based on reasonable suspicion. The search will be conducted in a manner reasonable in scope to maintain order and discipline in the school, to promote the educational environment, and to protect the safety and welfare of the students, faculty and support staff of GLR High School. Notice after inspection of student lockers shall be given within 24 hours of a locker search.

School officials may also seize any illegal, unauthorized materials discovered in the search. Unauthorized items may include, but are not limited to, nonprescription controlled substances such as marijuana, cocaine, amphetamines, barbiturates, drug paraphernalia, alcoholic beverages, tobacco, provocative posters/pictures, weapons, explosives, poisonous materials, and stolen property. Unauthorized items will be listed for each seizure and kept on record in the principal's office. At least two school employees will witness each locker inspection. Illegal items shall be given to the proper law enforcement officials.

The Lyon County Sheriff's Department periodically takes a drug dog through the school facilities. The Parent-Student Handbook is the students' and parents' annual notice that a drug dog will periodically sniff for drugs both inside the school and outside the school on school district property.

### **Locker Padlock Request**

Students may request padlocks for their student locker or athletic locker from the high school secretary. Students will be charged a fee if the lock is not returned or is damaged. Students are to return the lock to the high school office at the end of the school year, or when they no longer need it. The school is not responsible for items missing or stolen from student lockers. You are advised to not leave expensive calculators, cash, cell phones, or other valuables in an unlocked locker.

### **Dances**

School-sponsored dances must be approved by the principal at least two weeks prior to the dance. The following rules apply to students attending dances:

1. Students who leave a dance are not allowed to re-enter the dance.
2. Students must register high school age guests that do not attend GLR High School a week before the dance. GLR students are responsible for the behavior of their guests.
3. High school dances are not open to middle school students.
4. No outside food or drink is allowed.
5. A telephone call will be made to the parent/guardian and the county sheriff's department for any student suspected of being under the influence of drugs or alcohol.

### **Cheating**

Cheating is considered a severe offense. Cheating is taking credit for work one has not done and includes the use or attempted use of unauthorized aids on tests, quizzes, homework, class work, reports, papers, and projects.

Some examples of cheating are as follows:

1. Copying homework
2. Plagiarizing
3. Copying another person's work to be submitted as his or her own
4. Using or attempting to use unauthorized aids on tests
5. Talking during a test

6. Having a copy of the test or answers to a test
7. Attempting to deceive by changing a test paper that has been graded
8. Providing specific information about a test to someone who has not taken the test
9. Giving unauthorized assistance to a fellow student
10. Forgery in connection with endeavors such as signing someone else's paper

### **Penalties for Cheating**

Any student suspected of cheating will be referred to the administration for disciplinary action. Should the administration determine that the student, or students, did indeed cheat, the following penalties will apply:

- 1) First offense
  - a. Receive a zero on the work
  - b. Notification of parents by telephone or letter
- 2.) Second offense
  - a. Receive a zero on the work
  - b. Be assigned 1-day ISS
  - c. Notification of parents by telephone or letter
- 3.) Third offense
  - a. Receive a zero on the work
  - b. Be assigned 2 days ISS
  - c. Notification of parents by telephone or letter

Any subsequent incidences of cheating will warrant more severe action and can result in expulsion due to the student's continued disciplinary problem.

### **Tobacco**

Students are **not allowed** to smoke, use any form of e-cigarettes, or use tobacco during the school day either in the building or on school grounds. Also, students are not permitted to carry products, cigarette lighters or matches during the school day. The police will be called when students are caught using tobacco during the school day. Possession of tobacco will be treated the same as use of the tobacco. This policy applies to all school-sponsored activities as well as the school day.

### **Tardiness**

Being on time is a basic premise of success and the demonstration of responsible citizenship. Tardiness to class is handled by teachers individually. The common practice is to serve detention after three tardies.

Students who are tardy to school three times, in either semester will result in the student receiving disciplinary action as follows:

1. Third unexcused tardy. The parent will be contacted by letter explaining what disciplinary actions will be taken if subsequent tardiness occurs.
2. Fourth unexcused tardy. The student will be called into the office for a conference about his/her unexcused tardiness.
3. Fifth and subsequent tardiness, ISS.

### **Attendance and Activities**

Students are required to be in school four class periods of the day to participate or attend practice(s) or performance(s) on the same day. The principal may grant a waiver for extenuating circumstances. Students are required to attend school promptly on the day following a performance.

### **Excused Absences**

School-sponsored trips, appointments with school officials, college/armed service recruiter appointments, standardized testing, school pictures, etc., are not recorded as absences on the student's' permanent record. Teachers may record these types of absences as "school-related absences." School-related absences are considered excused. These absences will not be reflected on the permanent record.

Excused absences that are recorded on the permanent record include: medical or dental appointments,

funerals, and any merited cases where prior arrangements were made with the principal. In some cases, a doctor's verification of illness may be required by the principal. Students may be granted two excused absences per semester to work at home. Under extreme circumstances, additional days may be granted with administrative approval. Seniors may be granted two excused absences for college visit days. The guidance counselor must arrange these days in advance.

### **Makeup Work**

Students that are absent, for any reason, will be required to make up all work missed in each class. Students get two days for the first day missed and one day for each additional day missed to make up the work.

All makeup work is to be turned in before the end of the grading period. Only in extreme cases of prolonged absence will more than one week be allowed for work to be made up unless the school office grants permission.

A day's absence does not excuse a student from responsibility for all work on the day. It is the student's responsibility to obtain all makeup work from his/her teacher upon return to school.

**Rules, regulations, and consequences are not needed for the vast majority of our students. However, they are necessary to support some students' growth towards maturity.**

### **Student Conduct**

Guiding principles for the GLR High School are reflected by our building motto, "Be Responsible-Strive for Excellence." The faculty adopted five school-wide expectations to support this motto.

1. Always try.
2. Be responsible.
3. Cooperate with others.
4. Do your best.
5. Treat everyone with dignity and respect.

### **Good Student Conduct Rule**

The Good Student Conduct Rule is located in the general section of the handbook.

### **Behavior**

George-Little Rock High School's student behavior management plan is to help ensure that all students have the opportunity to learn in an environment which is positive and allows maximum achievement of educational goals. The school intends to help students make positive and safe decisions regarding their behavior.

Expectations:

1. Students will cooperate and follow directions from any staff member.
2. Students will show respect towards all staff members and fellow students. Respectful language is expected.
3. Students will not intimidate other students, whether verbally or physically.
4. Students will remain on campus during the school day unless authorized to leave. "On campus" is defined as inside the building or outside the building in designated areas. **The parking lot is not one of these designated areas.**
5. Students will refrain from inappropriate public displays of affection.

### **STUDENT DISCIPLINE MEASURES**

**Detention** - Detention will be held on Monday and Wednesday from 3:30-5:00 PM. Students must serve detention within two weeks of the infraction and will be required to serve detention on the designated night. All requested changes must be approved by the principal. Students who disobey detention rules or fail to report for assigned detention will be assigned double detention. Students who skip detention twice in a semester may be suspended from school.



In-School Suspension (ISS) - ISS is the isolation of a student from one or more classes while under administrative supervision. ISS shall not be imposed for a period longer than ten (10) consecutive school days. Students are not allowed to participate in any school activities while assigned ISS.

Out-of-School Suspension (OSS) - The principal may temporarily suspend, out-of-school, a student for a period not to exceed five consecutive days for disciplinary reasons (OSS days are defined as those days that school is in session). The superintendent may extend the suspension upon the principal's request, for a total of no more than 10 consecutive days. Suspended students have a right to due process.

Expulsion- a long-term removal from school membership by the George-Little Rock Board of Directors.

## **DISCIPLINE PROCEDURE**

Misconduct shall be classified under one of four progressive levels listed below. The administration may refer serious infractions to the police. Misconduct will be addressed and investigated when the principal and/or teacher in charge discover there may be a violation.

Because some discipline matters are also legal concerns (ie. consumption of alcohol by minors, etc), the school reserves the right to involve the police. The police may be called so that the matter can be addressed by the legal system as well as the school discipline code. The police do NOT determine guilt on behalf of the school. The preponderance of evidence before the administration shall determine violations of the discipline code.

It is understood that all activity that is illegal in state and federal laws is also illegal at school and during school events. In cases of illegal activity, the police may be involved as outlined above. The principal will determine how the school will address illegal activity done at school, on school property, or during school events. Penalties may involve, but are not limited to, suspension or expulsion depending on severity of the case.

### **LEVEL ONE**

Classroom specific offenses; the teacher in most cases will handle Level One offenses, pursuing options of:

- Verbal reprimand
- Conference
- detention(s)
- other positive interventions
- parent contact by the teacher

A student's failure to abide by the teacher's authority becomes a LEVEL THREE offense.

### **LEVEL TWO**

Offenses handled by the principal or designee and result in detention, ISS or OSS for up to 3 days. Serious Level Two offenses can be moved to a Level Three.

1. Level 1 infractions which are referred to the principal will be classified as Level Two.
2. Use of violent, abusive and/or vulgar language.
3. Possession of laser pen (includes away school activities).
4. Use or possession of tobacco, nicotine, or look-a-like substances or products, including (but not limited to) e-cigarettes.
5. Distribution of petitions or documents of any sort without the approval of the principal.
6. Roaming the hallways and/or not being where the student signs out from study hall.
7. Public displays of affection (includes hand holding).
8. Un-sportsmen like conduct involving the opposing school teams, their representatives, or officials.
9. Gambling.
10. Failure to sign out of school before leaving.
11. Cell phones are not to be used during class time or in areas of expected privacy such as locker rooms and restrooms. NOTE: Use of cameras in private areas such as locker rooms is against Iowa law and punishable by a prison sentence and/or fine of up to \$5000.
12. Selling of items, including food or drink, by a student for the student's own personal benefit is not permissible on school property. In such cases the items being sold will be confiscated by the principal and detention or suspension assigned.

### LEVEL THREE

Severe offenses that warrant ISS or OSS of 1 to 10 days.

1. Habitual offenders of level 2 infractions.
2. Physical assault causing pain or injury or is intended to result in physical contact which will be insulting or offensive to another. The police may be notified in cases of serious assault in which injury occurred or a weapon was used in the assault.
3. Possession of weapons, look-a-like weapons, pepper mace, dangerous objects, or items intended to be used as weapons.
4. Insubordination - disrespectful, disobedient, rude, to ANY adult at George-Little-Rock School. Insubordination towards a teacher can result in being permanently removed from a class.
5. Possessing pornographic material.
6. Inappropriate use of school computers and iPads - includes but is not limited to accessing pornographic material, accessing school records, intentional damaging software/hardware, creating material that is offensive to others, unauthorized downloading of software from the internet, inappropriate use of email.
7. Threats of violence -- all threats will be treated seriously, with the assumption that the person intends to carry out such a threat.
8. Possession of fireworks.
9. Damage or destruction of property.
10. Disruption of school and its function, through participation or encouraging others to do so
11. Conduct which harasses or discriminates against others.
12. Theft or possession of stolen property.
13. Conduct deemed by the administration to be inappropriate for school and its function.

### LEVEL FOUR-EXPULSION

#### Policy 503.2 - Expulsion

If a student's action presents a serious and/or continued violation of conduct, under Level Four, the student may be suspended for up to 10 school days. While suspended, a school board hearing may be scheduled to consider expulsion of the student. By a majority vote of the board members present, a student may be expelled. The length of expulsion shall be determined by the school board. Students expelled from school shall be considered for readmission only by the school board. Legal grounds for expulsion are: (1) immorality (2) violations of rules and regulations set or approved by the Board (3) evidence that the presence of the student is detrimental to the best interests of the school.

Students have the right to appeal in a court of law. Students also have the right to be represented by a lawyer and call his/her own witnesses at the board hearing.

1. Habitual offenders of school rules/policies.
2. Bringing a firearm or explosive device to school (expelled for no less than 12 months)
3. Possession and/or use of a controlled drug or drug paraphernalia.
4. Possession of a weapon, look-a-like weapon, or an object intended to be used as a weapon.
5. Destruction, damage, or unauthorized access to the districts electronic information system.
6. Activity that constitutes a danger to others or interferes with the purpose of school.

### SCHOOL BUS BEHAVIOR

Video cameras are used on district school busses. The content of the video may be used in a student disciplinary proceeding. Parents may view video of their child.

Parents are encouraged to contact the bus driver if their child/children are encountering problems on the school bus or bus pickup area. If the problems continue, parents should contact the school administration.

All school rules listed in this handbook also apply to the school bus. In addition to the general school rules, the following expectations apply to school bus behavior:

1. Students may not change seats while the bus is moving
2. No throwing of objects out the bus windows at any time.

3. Arms/limbs are not to be out the bus windows at any time.
4. No animals are to be brought on the bus.
5. No consumption of candy/drink on the bus.
6. Aisle of bus is to be kept clean and unobstructed.
7. No tampering with emergency exits.
8. Do not enter the roadway until the driver signals it is safe.

Violation of any of the above expectations or other school rules listed in this handbook while on the bus can result in assigned seating, detention, or suspension from riding the bus.

### **PARKING LOT VIOLATIONS**

Students are expected to drive at a safe, slow speed when entering and exiting the parking lot. Reckless and/or exhibition driving is prohibited. Students are expected to park in the lined spaces in the student parking lot.

Violations will result in the student not being allowed to park his/her vehicle on school property for a period of time determined by the principal.

### **Guidance Program**

The school district guidance program is divided into four separate categories. These categories are counseling services, post-secondary planning, and financial information services, appraisal services, and placement services. The guidance program strives to be a continuous, consistent, and responsive service to meet student needs. Faculty, administration and support staff involved in the guidance program maintain strict confidentiality.

### **High School Testing**

Standardized tests are used to determine academic progress for individual students, for groups or students, and the school district. Standardized tests include the Iowa Assessment for grades 9-11, ASVAB (Career Exploration Program) for grade 11 students and the NCRC (National Career and College Readiness Assessment) for seniors. For more information, contact the guidance counselor. Optional college entrance tests include the PSAT for merit scholars and PLAN, a sophomore preparatory test for the ACT.

### **Student Assistance Team**

Students interested in serving as peer helpers or peer tutors are encouraged to enroll in the SAT program. Positions are available in the elementary school and high school. SAT is graded, and recorded pass/fail on the student's report card and transcript. SAT requires authorization from the SAT coordinator, cooperating teacher/supervisor, and principal. Students must have completed, or be enrolled, in the core classes as outlined by state guidelines.

**Note:** Core program includes ten (10) semesters of English, three (3) years of math, three (3) years of science and three (3) years of social studies.

### **Student Council**

The Student Council is an important organization in the George-Little Rock High School. It is through this organization that student opinion and ideas for school improvement can be brought to the attention of the faculty and administration in a manner, not unlike the representative government that serves this country so well. Student council members are expected to be exemplary role models and are subject to removal in the case of a code of conduct violations.

Council members should keep in mind that they are elected to represent the entire school, not merely a small partisan group. The primary responsibilities of student council members are to promote student achievement and school pride.

Student council members should possess the following characteristics:

1. Willingness to work and accept responsibility

2. Desire to improve leadership qualities and to serve the student body
3. A genuine interest in promoting school pride
4. Willingness to cooperate with students, faculty, administration and support staff
5. Reliable and trustworthy
6. 2.0 GPA
7. Good attendance

### **Citizenship Recognition**

During the final quarter of the school year, the faculty will select students from each class for outstanding citizenship and recognition. **Criteria: Leadership, Attendance, Treatment of others, Accountability.**

### **Honors in Scholarship**

Certificates are awarded to students who achieve no less than a 3.30 GPA at the end of the first semester each school year. Seniors who have achieved this award all four years will receive an "Honor in Scholarship" chenille letter.

### **Graduating with Honors**

Students earning a minimum cumulative GPA of 3.30 or higher will receive honor cords to wear during graduation. A distinction of "Honors Graduate" will be made in the commencement program.

### **Honor Points for the All-School GLR Letter**

George-Little Rock High School recognizes students for outstanding participation and performance in the school's academic and extracurricular program. The All-School GLR Letter is awarded to students who have accumulated at least 250 points. The coaches, activity sponsors and other supervisors award points. No more than 30 points will be allowed from a single source. Honor point categories for the All-School GLR Letter include the following:

Baseball, Basketball, Cross Country, Track, Football, Golf, Softball, Volleyball, Wrestling, Student Manager, Class Officer, Student Council, STEM/Robotics, Pep Band, Vocal Music, School Play, Speech (Individual and Large Group), Yearbook, FFA, Cheerleader, National Honor Society, TAG, Attendance, and Academic GPA.

Students may transfer no more than 125 points from their previous high school(s). To transfer points from another school requires a conference with the principal or the principal's designee to determine points earned from another school district. All-School GLR Letters are awarded during the annual Awards Night event scheduled on the activity calendar. The top recipient receives a Mustang pin in addition to the All-School GLR Letter.

### **Homecoming and Prom Courts**

The George-Little Rock homecoming court, prom royalty, and prom waiters/waitresses should be good role models for the student body. They must meet the following criteria to be eligible:

1. No violations of the good student conduct policy for the current school year and the preceding summer.
2. Must meet all eligibility requirements for extracurricular activities.
3. Shall not have been suspended (ISS or OSS) during the current school year.
4. Shall not have missed more than 15 days (excused & unexcused combined). The principal will have some discretion for extraordinary circumstances.

### **Honor Roll**

Students who maintain greater than or equal to a 3.0 GPA will be considered members of the honor roll, which will be published at the end of each semester. Physical education and driver's education are not currently calculated in the permanent GPA. The following criteria are used for honor grade designation: "A" honor roll (3.67-4.0 GPA), and "B" honor roll (3.00-3.66 GPA).

## **National Honor Society**

GLR High School is a proud member of the National Honor Society of Secondary Schools. Election to this organization is one of the highest honors a student can receive during his/her high school career. As defined in the NHS constitution, the purpose of this organization “shall be to create enthusiasm for scholarship, to promote leadership, and develop character in the students of American Secondary Schools.” Standards for membership are set by the NHS and can be modified by the local chapter. Applications are reviewed based on scholarship, character, leadership, and service. Sophomores, juniors, and seniors will receive notice of eligibility for the National Honor Society during March, if not earlier. To be eligible, students must have a cumulative GPA of 3.30 or higher.

## **Student Organizations**

Participation in school-sponsored student organizations is an excellent way to apply skills and knowledge in a real-life setting. Students have the chance to learn leadership skills, meet new friends, and discover a sense of high school pride through their participation. Individual sponsors or coaches are responsible to inform students of their opportunities and behavior expectations. Current school-sponsored organizations are the following: Annual Yearbook Staff, FFA, National Honor Society, STEM/Robotics, and Student Council.

## **Students of the Month**

Each month, the faculty selects two GLR students for “Student of the Month” honors. Students can receive SOM honors once per high school career. The student selections are based on citizenship and academic achievement. The “Student of the Year” is selected from a list of seniors who were selected as “Student of the Month” during their high school career. The recipient must be a full-time student. The “Student of the Year” is recognized at Awards Night.

## **Incompletes**

Incompletes should be made up within two weeks after the start of the next quarter. If an incomplete is not made up, the grade becomes an F. Incompletes for the fourth quarter is not allowed without the principal’s permission.

## **Semester Test Requirement**

Standard-based semester assessments will be given in each course. All students are required to take these semesters exams. Students who are absent for their semester exams are required to make them up on the first day that they return to school.

## **Adding/Dropping Course**

Students who wish to add or drop a class must do so within four (4) days of the start of the new semester. The principal’s or counselor’s signature is required to add or drop a class.

## **Course Load**

Grades 9-12 are required to take seven credits per semester.

## **Grade Progress Reports**

Report cards will be sent out on the Friday following the end of each nine-week grading period. Midterm reports are emailed out to parents after the midterm date of each quarter. JMC Parent-Link is available for parents to check student’s grades.

### **Grades and Grade Point Averages**

A+	100%	B-	81% to 83%	D	64% to 66%
A	94% to 99%	C+	77% to 80%	D-	60% to 63%
A-	91% to 93%	C	74% to 76%	F	0% to 59%
B+	87% to 90%	C-	71% to 73%	(Revised June 2009)	
B	84% to 86%	D+	67% to 70%		

The following scale is used to record a student's' grade point average in their permanent record.

A	4.0	B	3.00	C	2.00	D	1.00
A-	3.67	B-	2.67	C-	1.67	D-	0.67
B+	3.33	C+	2.33	D+	1.33	F	0.00

### **Early Graduation**

Students, who plan to graduate early, must apply at least one full semester prior to their last semester of attendance. In order to graduate early, students must complete the Early Graduation Request Application form for approval by the school board. Students must complete all graduation requirements during their final semester of attendance. Students who graduate early are not allowed to participate in school activities or extracurricular activities. Note: These students are allowed to participate in prom and graduation. Students failing to meet their early graduation deadline shall be reinstated as a full-time student. Final class rank will be determined at the conclusion of the final semester in the year the student's class would normally graduate.

### **Graduation Requirements**

Students who have successfully completed the required academic program may participate in commencement exercises. Students must complete the following credits to graduate.

Total Credits required 48 credits

Specific course credits required to receive a diploma from GLR:

English	10 credits
Health	1 credit
Physical Education	4 credits
Social Studies	6 credits
Science	6 credits
Math	6 credits
Personal Finance	1 credit (Starting Class of 2015)

### **Graduation Ceremony Attire**

This is a very special event in a graduate's life with all the pomp and circumstance it deserves. Students should dress appropriately - Men in dress shirts, slacks, and dress shoes - Ladies in dress pants and blouse or dress with dress shoes. The cap and gowns will either be black, red, or white.

- Black, red or white cap
- Black, red, or white gown
- Red and black tassel
- Stole (if purchased) in the color of the class' choice

### **Articulation Agreements**

Articulation agreements allow high school students to complete some of their post-secondary courses during their high school years. Articulation agreements vary for each of our vocational programs at GLR High School. Contact the counselor or vocational faculty members for the most current articulation agreement information.

### **Make-up Credit Opportunities**

1. Retake failed courses  
This is the recommended option for freshman and sophomore students. Juniors and seniors may take approved classes at the Northwest Iowa Community College Learning Center.
2. The NCC Center  
Students may earn up to three credits from the NCC Learning Center. The NCC Learning Center provides independent study courses for students who wish to retake courses or accelerate through high school. The principal must approve all courses in advance. Students take NCC Learning Center courses at their own expense. The NCC Learning

Center is open in the evenings during the school year and has summer hours during June and July. Students may contact the NCC Learning Center by calling 1-800-352-4907.

### **Online Learning and Credit Recovery**

Students can earn credits toward graduation with Edgenuity comprehensive curriculum in mathematics, English, science and social studies. During the school year, Edgenuity is intended as an effective tool to help students transition back into school and/or the classroom. In the summer, Edgenuity is proving to be an effective means for completing coursework towards graduation. Edgenuity can be one way to personalize education and advance students through the curriculum to pursue other academic ventures.

**Note: For students failing a course, placement is done through the counseling office or administrative referral.**

### **Alternative High School**

GLR High School has an agreement to utilize the Northwest Iowa Community High School at Sheldon, and an additional placement at Central Lyon when considered necessary and appropriate. The alternative high school is not for students who fail because of lack of effort.

Basic Guidelines:

1. Students electing alternative education shall be enrolled in the George-Little Rock High School for at least nine weeks.
2. The students must be recommended for alternative placement by school officials, including the building assistance team after academic interventions have been tried and subsequent consultation with the parent/guardian.
3. The student must be accepted into the program.
4. School officials will monitor the student's progress. Failure to meet attendance requirements will result in the district withdrawing financial support for the student. Failure to successfully complete the program will result in the district withdrawing financial support for the student.
5. School officials shall certify the alternative curriculum as meeting the George-Little Rock requirements for graduation.
6. To be eligible for a George-Little Rock alternative diploma, students must meet the Alternative High School Diploma requirements.

### **Extracurricular Activities**

Extracurricular activities include the following: athletic performances, drama performances, instrumental and vocal public performances, National Honor Society, FFA, pep band, swing choir, jazz band, STEM/Robotics, all honorary and elected offices such as the homecoming court, student council, cheerleading, or any other activity where the student represents the school outside of the classroom. Co-curricular activities may be exempt from ineligibility if the activities require public performances and competitions as part of the classroom grade.

**Participation or attendance at extracurricular activities will depend on the following rules and requirements. Read each carefully.**

Note: Student attendance at extracurricular events is encouraged. Attendance is, however, a privilege that may be denied. Students at an event are under the supervision of school personnel.

### **Suspension Ineligibility**

Students serving out-of-school suspension are prohibited from participating or attending extracurricular activities for the suspension period.

### **Failing Grade Ineligibility**

**Students may not be failing any classes to be eligible for extracurricular activities. (Iowa Department of Education, effective 7/1/2006)**

Students' grades are checked every mid-term and all four quarters. Students, who are failing a course,

may compete as soon as passing grades are verified with the classroom teacher or teachers. When grades are posted at semester time, a student-athlete who is failing any course becomes ineligible for thirty calendar days, for the next activity they are involved in.

### **Transportation Requirement**

Extracurricular participants are required to arrive at an away performance using school transportation. A waiver may be granted by the principal for extenuating circumstances.

Any extracurricular participant leaving a performance by means other than school transportation shall be ineligible to participate at the next performance unless the coach or sponsor “signs-off” the responsibility for transportation after the performance to the parent or guardian.

### **Sports Participation**

An athlete may participate in two sports that are in season simultaneously. Coaches should be contacted, and a student athlete should designate a primary sport.

### **Coach or Activity Sponsor Requirement**

Each coach or activity sponsor may have additional requirements or rules that impact a participant’s eligibility. For example, some coaches may require participants to attend every practice to be eligible to participate. These rules usually reflect the coach’s or sponsor’s philosophy, which may be different from one coach to another or one level to another.

### **NCAA Initial-Eligibility Notice**

Student athletes planning to enroll in college as a freshman and wish to participate in Division I or Division II intercollegiate athletics must meet minimum core-course requirements and academic performance standards in high school. See the guidance counselor for more information.

The George-Little Rock CSD is not responsible for lost or stolen items.

**Iowa Nondiscrimination Statement** – “It is the policy of George-Little Rock Community School District not to discriminate on the basis of race, creed, color, age, sex, sexual orientation, gender identity, national origin, disability, marital status, socioeconomic status, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7 and 216.9. There is a grievance procedure for processing complaints of discrimination. If you have any questions or grievances related to compliance with this policy by George-Little Rock Community School District, please contact Reid Geerdes, Equity Coordinator, George-Little Rock Community School, 500 E. Indiana Ave., George, Iowa 51237; phone number 712-475-3311, email: [rgeerdes@george-littlerock.org](mailto:rgeerdes@george-littlerock.org). Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319- 1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 1(866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact the USDA through the Federal Relay Service at 1(800)877- 8339 or 1(800)845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Parents of students who attend a public-school district receiving Title I funds have the right to inquire and receive information about the qualifications of their child's teachers. Should a child be taught by a non-highly qualified teacher for a period of four or more consecutive weeks, parents will be notified.

## **END OF HIGH SCHOOL SECTION**