

**STUDENTS**

**Series 500**

Policy Title Student Illness or Injury at School

Code No. 507.04

When a student becomes ill or is injured at school, the school district will attempt to notify the student's parents as soon as possible.

The school district, while not responsible for medical treatment of an ill or injured student, will have employees present administer emergency or minor first aid if possible. An ill or injured child will be turned over to the care of the parents or qualified medical employees as quickly as possible.

It is the responsibility of the principal to file an accident report with the superintendent within twenty-four hours after the student is injured.

Annually, parents are required to complete a medical emergency authorization form indicating the procedures to be followed, if possible, in an emergency involving their child. The authorization form will also include the phone numbers of the parents and alternative numbers to call in case of an injury or illness.

The superintendent is responsible, in conjunction with the school nurse, to develop rules and regulations governing the procedure in the event a student should become ill or be injured at school.

**Legal Reference:**  
Iowa Code § 613.17 (2009).

**Cross Reference:**  
507.00 Student Health and Well-Being

Date of Adoption: March 16, 2010 (Revised)

Related Administrative Rules and Regulations:  
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