

STUDENTS

Series 500

Policy Title _____ Fines - Fees - Charges _____

Code No. _____
503.03

The board believes students should respect school district property and assist in its preservation for future use by others. Students may be assessed fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

The superintendent will inform the board of the dollar amount to be charged to students or others for fines, charges, or fees annually. Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent. It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference:

- Iowa Code §§ 256.7(20); 279.8; 280.10, .11; 282.6; 285.1; 301.1 (2009).
- 281 I.A.C. 18.
- 1994 Op. Att’y Gen. 23.
- 1990 Op. Att’y Gen. 79.
- 1982 Op. Att’y Gen. 227.
- 1980 Op. Att’y Gen. 532.

Cross Reference:

- 501.16 Homeless Children & Youth
- 502.00 Student Rights and Responsibilities
- 503.00 Student Discipline

Date of Adoption: March 16, 2010 (Revised) _____

Related Administrative Rules and Regulations:

STUDENT FEE WAIVER AND REDUCTION PROCEDURES

The board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

A. Waivers

1. Full Waivers - a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition Program, Family Investment Program, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
2. Partial Waivers - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. The reduction percentage will be 25 percent.
3. Temporary Waivers - a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and will not extend beyond the end of the school year.

B. Application

Parents or students eligible for a fee waiver will make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.

C. Confidentiality

The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.

D. Appeals

Denials of a waiver may be appealed to the school district.

- E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.

F. Notice

The school district will annually notify parents and students of the waiver. The following information will be included in registration materials.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), or transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the secretary for a waiver form. This waiver does not carry over from

year to year and must be completed annually.

GEORGE-LITTLE ROCK COMMUNITY SCHOOL DISTRICT

Part of Board Policy 503.03
STANDARD FEE WAIVER APPLICATION

Rev. 03/10

Date _____ School _____ year _____

All information provided in connection with this application will be kept confidential.

Name of student _____ Grade in school _____

Attendance Center/School _____

Name of student _____ Grade in school _____

Attendance Center/School _____

Name of student _____ Grade in school _____

Attendance Center/School _____

Name _____ of _____ parent, _____ guardian
or legal or actual custodian

Please check type of waiver desired
 Full waiver Partial waiver Temporary waiver

Please check if the student or student's family meets the financial eligibility criteria or is involved in one of the following programs:

Full waiver

- _____ Free meals offered under the Child Nutrition Program (CNP)
- _____ The Family Investment Program (FIP)
- _____ Transportation assistance under open enrollment
- _____ Foster care

Partial waiver

- _____ Reduced priced meals offered under the Child Nutrition Program (CNP)

Temporary waiver

If none of the above apply, but you wish to apply for a temporary waiver of school fees because of serious financial problems, please state the reason for the request:

Signature of parent, guardian _____
or legal or actual custodian