

EMPLOYEES

Series 400

Policy Title Classified Employee Resignation

Code No. 413.01

Classified employees who wish to resign during the school year will give the board notice of their intent to resign and final date of employment and cancel their contract 30 days prior to their last working day.

Notice of the intent to resign will be in writing to the superintendent.

Legal Reference:

Iowa Code §§ 91A.2, .3, .5; 279.19A; 285.5(9) (2009).

Cross Reference:

411.03 Classified Employee Contracts

413.00 Classified Employee Termination of Employment

Date of Adoption: November 4, 2009 (Revised)

Related Administrative Rules and Regulations: _____
