

EMPLOYEES

Series 400

Policy Title Classified Employee Evaluation

Code No. _____

411.07

Evaluation of classified employees on their skills, abilities, and competence is an ongoing process supervised by the superintendent. The goal of the formal evaluation of classified employees is to maintain classified employees who meet or exceed the board's standards of performance, to clarify each classified employee's role, to ascertain the areas in need of improvement, to clarify the immediate priorities of the board, and to develop a working relationship between the administrators and other employees.

It is the responsibility of the superintendent to ensure classified employees are formally evaluated annually. New and probationary classified employees are formally evaluated at least twice a year.

Legal Reference:

Aplington Community School District v. PERB, 392 N.W.2d 495 (Iowa 1986).

Saydel Education Association v. PERB, 333 N.W.2d 496 (Iowa 1983).

Iowa Code §§ 20.9; 279.14 (2009).

281 I.A.C. 12.3(4).

Cross Reference:

411.02 Classified Employee Qualifications, Recruitment, Selection

411.08 Classified Employment Probationary Status

Date of Adoption: November 4, 2009 (Revised)

Related Administrative Rules and Regulations:
