

**EMPLOYEES**

**Series 400**

Policy Title Classified Employee Transfers

Code No. 411.06

Determining the location where a classified employee’s assignment will be performed is the responsibility of the superintendent and within the sole discretion of the board. In making such assignments each year the superintendent will consider the qualifications of each classified employee and the needs of the school district.

A transfer may be initiated by the employee, the principal or the superintendent.

It is the responsibility of the superintendent to transfer classified employees and report such transfers to the board.

**Legal Reference:**

- 29 U.S.C. §§ 621-634 (2006).
- 42 U.S.C. §§ 2000e *et seq.* (2006).
- 42 U.S.C. §§ 12101 *et seq.* (2006).
- Iowa Code §§ 20.9; 35C; 216; 279.8; 294.1 (2009).

**Cross Reference:**

- 411.02 Classified Employee Qualifications, Recruitment, Selection
- 411.05 Classified Employment Assignment

Date of Adoption: November 4, 2009 (Revised)

Related Administrative Rules and Regulations:

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