

**SCHOOL DISTRICT**

**SERIES 100**

Policy Title Long-Range Needs Assessment

Code No. 103.00

Long-range needs assessment enables the school district to analyze assessment data, get feedback from the community about its expectation of students and determines how well students are meeting student learning goals. The board will conduct ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation.

In conjunction with the in-depth needs assessment of the school district, the board will authorize the appointment of a committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

The use of newsletters, newspapers and the local web site will be used for dissemination of the students' progress.

It is the responsibility of the superintendent to ensure the school district community is informed of students' progress on state and locally determined indicators. The superintendent will report annually to the board about the means used to keep the community informed.

As a result of the board and committee's work, the board will determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Iowa Department of Education.

**Legal Reference:**

Iowa Code §§ 21; 256.7; 280.12,(2011).  
281 I.A.C. 12.8(1)(b).

**Cross Reference:**

- 101 Educational Philosophy of the School District
- 200 Legal Status of the Board of Directors
- 208 Committees of the Board of Directors
- 603.01 Basic Instruction Program
- 801.01 Buildings and Sites Long Range Planning
- 801.02 Buildings and Sites Surveys

Date of Adoption: October 18, 2011 (Revised)

Related Administrative Rules and Regulations: \_\_\_\_\_

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The school district's long range needs assessment process includes these items:

- provisions for collecting, analyzing, and reporting information derived from local, state and national sources;
- provisions for reviewing information acquired on the following:
  - state indicators and other locally determined indicators,
  - locally established student learning goals,
  - specific data collection required by state and federal programs;
- Provisions for collection and analyzing assessment data on the following:
  - state indicators,
  - locally determined indicators,
  - locally established student learning goals.